

# National Engineering College, K.R.Nagar, Kovilpatti-628 503

(An Autonomous Institution-Affiliated to Anna University, Chennai)

## Internal Quality Assurance Cell

### Minutes of the meeting

Date: 10.06.2013

The following members attended the first IQAC meeting at conference hall on 10.06.13 at 11 AM. Dr.P.Subburaj, Principal, chaired the meeting. All the members including member from the management Dr.Kn.K.S.K.Chockalingam, Director attended the meeting.

#### List of members in IQAC Cell

Sl.No.	Composition of IQAC	Name
1	Chair person	Dr.P.Subburaj, Principal
2	IQAC Co-Ordinator	Dr.K.Manisekar, HOD/CMS
3	Administrative Officers	Dr.M.A.Neelakantan, HOD/S&H
		Dr.D.Manimegalai, HOD/IT
		Dr.B.Paramasivan, HOD/CSE
4	Members from Management	Dr.Kn.K.S.K.Chockalingam, Director
5	Senior Teachers	Dr.D.Ravindran, HOD/Mech
		Dr.K.GSrinivasagan, HOD/CSE(PG)
		Dr.A.Shenbagavalli, HOD/ECE
		Dr.M.Willjuice Iruthayarajan ,HOD/EEE
6	Nominees from local society	Prof.K.Kuppusamy, Principal,

The following points were discussed in the meeting

1. Coordinator proposed the quality policy framed as per the ISO 9000:2000 standard. Members expressed their views in framing the policies. Finally the following policy statement was accepted by all the members

*“NEC is committed to achieve global standard of excellence by implementing student-centered approach in learning, research, and consultancy and student support services through self evaluation, continuous monitoring and improvement in the quality education”*

2. The objective, functions and benefits of IQAC may be circulated among the faculty members.

3. Dr.Kn.K.S.K.Chockalingam, Director requested the members to frame the strategy to uplift especially the rural students of our college in view to satisfy our Chairman's vision of starting this institution. The members proposed the following strategies

- i. Innovations in curricular design and transaction
- ii. Inter- disciplinary programmes
- iii. Examination reforms implementation
- iv. Training for students appeared for GATE
- v. Initiative towards faculty development programme
- vi. Research projects
- vii. Patents generation
- viii. Increase in the infrastructural facilities
- ix. Activities and support from the alumni association
- x. Activities and support from the parent-Teacher association
- xi. Placement services provided to students
- xii. Development programmes for non-teaching staff

4. Priority may be given to faculty development program, placement and research activities

5. Remaining activities may be clubbed with the activities of strategic planning.

h.v — SL  
COORDINATOR  
N/S  
10/6/13

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10/6/13  
CHAIR PERSON

10/6