

# National Engineering College, K.R.Nagar, Kovilpatti-628 503

(An Autonomous Institution-Affiliated to Anna University, Chennai)

## Internal Quality Assurance Cell

### Minutes of the meeting

Date: 14.10.2013

The following members attended the second IQAC meeting at conference hall on 14.10.13 at 11 AM. Dr.P.Subburaj, Principal chaired the meeting. All the members including member from the management Dr.Kn.K.S.K.Chockalingam, Director attended the meeting.

#### List of members in IQAC Cell

Sl.No.	Composition of IQAC	Name
1	Chair person	Dr.P.Subburaj, Principal
2	IQAC Co-Ordinator	Dr.K.Manisekar, HOD/CMS
3	Administrative Officers	Dr.M.A.Neelakantan, HOD/S&H
		Dr.D.Manimegalai, HOD/IT
		Dr.B.Paramasivan, HOD/CSE
4	Members from Management	Dr.Kn.K.S.K.Chockalingam, Director
5	Senior Teachers	Dr.D.Ravindran, HOD/Mech
		Dr.K.GSrinivasagan, HOD/CSE(PG)
		Dr.A.Shenbagavalli, HOD/ECE
		Dr.M.Willjuice Iruthayarajan ,HOD/EEE
6	Nominees from local society	Prof.K.Kuppusamy, Principal,

The following points were discussed in the meeting

1. In view of faculty development in academic activities, two day residential program have been arranged for the faculty members at Theni during 28<sup>th</sup> and 29<sup>th</sup> June 2013. Nearly 40 staff members benefitted from the program. Trainers appreciated the effective participation of the staff members in implementing Outcome Based Education.
2. Second meeting regarding outcome based education for faculty members was conducted on 31<sup>st</sup> august 2013 in our institution.
3. In order to equip the supporting staff members, hands on training program may be arranged.

4. Innovative programs may be arranged to enhance the effective utilization of water and electricity due to its scarcity.
5. Staff members may be motivated to publish papers in reputed journals with high impact factors thereby enhancing research activities.
6. Students may be motivated to actively participate in sports activities by improving indoor game facilities.

*A.M-82*  
COORDINATOR  
*N. S. 14/10/12*

*[Signature]*  
CHAIR PERSON  
*14/10/12*

*[Signature]*  
*14/10*